



**UNITED STATES MARINE CORPS**

1ST COMBAT ENGINEER BATTALION  
1st MARINE DIVISION (REIN) MARFORPAC  
BOX 555554  
CAMP PENDLETON, CALIFORNIA 92055-5554

In reply refer to:  
1000  
XXX  
29 SEP 11

From: Platoon Commander, 1<sup>st</sup> Plt, Company C  
To: Commanding Officer, Marine Corps Engineer School  
Via: Company Commander, Company C

Subj: LETTER OF RECOMMENDATION FOR ASSIGNMENT OF STAFF SERGEANT XXXXXX XXXXX  
XXXX/1371 USMC

1. Having just finished working with Staff Sergeant XXXXX for the last 16 months as his platoon commander and he as the platoon sergeant, we have developed a very close working relationship as well as personal. It is then with zeal that I am writing this letter in his favor to be assigned as an instructor at the Marine Corps Engineer School.
2. SSgt XXXXX has the experience and knowledge not only as an engineer, but as a Marine, that will serve him well as instructor to fellow Marines in the school environment. He has the patience to work with junior Marines unfamiliar with our trade and also the ability to translate his experience and knowledge into opportunities to teach fellow staff non-commissioned officers. He has developed a leadership style that works well for him and it translates into developing intangible qualities such as esprit de corps in the units he serves with. These are things that we as leaders value so much, and appreciate the Marines who can accomplish that.
3. While deployed with the 13th MEU, I selected SSgt XXXXX to serve as a member of CENTCOM's Task Force 222. TF 222 was a small training cadre that went into Jordan during early June this year to provide pre-deployment training to the leaders of a Jordanian Ranger battalion in preparation for their support of Operation Enduring Freedom. I chose SSgt XXXXX knowing that his experience in-theater and his ability to confidently instruct a group of individuals would be an asset to the team. SSgt XXXXX performed outstanding, while dealing with constraints like having to communicate through a translator. He is not unlike any other Marine that has aspects to their instruction style that can be refined, which he undoubtedly will.
4. As I have, you will come to find that SSgt XXXXX is a Marine of many talents. I have the fullest confidence that he will make an outstanding instructor there. He has proven to me that he has the competency to serve the engineer community well in that capacity.
6. Should any questions with regards to my recommendation arise, please do not hesitate to contact me. 1stLt XXXX, comm. (XXX) XXX-XXXX or XXXXX.XXXXX@usmc.mil.

X. X. XXXXX

Enclosure (4)